



## Tenancy Application Form

### 1. Property Details (Address to be let)

Property address

Tenancy period

Tenancy start date

No of applicants

Total rent

£ per

### 2. Primary applicant Details (All fields marked \*\* MUST be completed)

Title\*\*

First name\*\*

Initials

Surname\*\*

Date of birth\*\*

NI Number

Gross annual salary/income

£

Current address\*\*

Current address (cont)

Postcode\*\*

Time at address

Occupation\*\*

years months

Contact number\*\*

Mobile telephone number

Marital status (e.g. single/married)

Address status: Owned/mortgaged

Rented (provide landlord details at Section 5)

Family/friends

Names of additional tenants entering this agreement \*\*

Age (if under 18)

Share of rent

Are you or any of the above named a smoker? Yes  No

Do you have any pets? Yes\*  No

Have you had any County Court Judgements or rent arrears in the past 6 years? Yes\*  No

### 3. Previous Address

Previous address

Previous address (cont)

Postcode

Time at address

years	months
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### 4. Employment / Occupation details (Employed/Self employed)

Employment status (e.g. permanent)

Name of organisation

Employment dates

From	To
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Position held

Contact name

Contact position

Address

Contact telephone number

Contact fax number

Contact E-mail address

### 5. Current landlord or agent

Landlord/Agency name

Contact number

Fax number or E-mail address

Address of landlord/agent

### 6. Character Referee (Non relative)

Referee name

Relationship (e.g. previous employer)

Time known

years
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Address

Contact number

Fax number or E-mail address

A CONTACT TELEPHONE NUMBER OR E-MAIL ADDRESS MUST BE INCLUDED FOR EACH REFEREE

### 7. Guarantor

If under 18

Title

First name

Surname

Address

Postcode

Contact no

Income status (e.g. self/employed, retired)

Employment (e.g. self/emp, retired)

Employer's contact name<sup>^</sup>

Employer's contact no<sup>^</sup>

## 8. Banker's Details

Account holder name

Account number

Sort code

Banker's address

## 9. Authorisation

The details supplied by you are checked against those held on credit reference agency databases for the purposes of pre-tenancy/lease selection.

A record is kept of this search; however it will not affect your ability to obtain credit or other services in any way. Information is processed in confidence and within the guidelines of The Data Protection Act (1998) & the appropriate International privacy laws.

I confirm that the information provided on this application is accurate & true.

I authorise Relocate to conduct these searches and to make any employer or financial enquiries necessary to assess my suitability for this agreement.

Signed

Date

Name